

VASSALBORO SANITARY DISTRICT
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MONTHLY MEETING

Date: October 29, 2025

Time: 2:30 PM

Place: Vassalboro Town Office

- Voting for positions on the board of trustees
- History of the sanitary district.
- Discussion of ideas for future consideration.
- Accounts Receivable updates.
- When/where to hold monthly meetings, date and time. These need to be recorded. Purchase equipment?
- RCAP Solutions – Emailed Laurie Stevens inviting her to attend meeting and help with a campaign to make community understand VSD needs.
- 2 foreclosures
- Paid invoices approval.
- Bank appointment to get Treasurer and trustees on all financial accounts.
- Employee pay sheet – Need board signature
- Abatement letter
- Water Meter Letter dated 09/28/2018
- Third party payments
- Employee handbook – full time or part time position??
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- NOTE – Work to be completed:
- Repairing the eaves on the VSD office.
- New ramps for South Main and East Vassalboro pump stations for delivery of chemicals.
- Trees trimmed at South Main Pump station – by St. Bridget's church.
- Legal – move right of way for Willow Street pump station.
- Manhole fix in front of Ferris Variety.
- Revamping/updating website.
- Other concerns/topics needing discussion ...