

Town of Vassalboro Invitation to Bid

GENERAL SPECIFICATIONS

The Town of Vassalboro Maine invites bids for the purpose of cutting trees at two cemeteries. The bidder to whom the award is made will be notified at the earliest possible date. The Town, reserves the right to reject any and all bids and to waive any informality in bids received, and to accept any bid whenever such rejection, waiver or acceptance is in the interest of the Town. The Town also reserves the right to reject the bid of a bidder who has previously failed to perform properly or complete on time contracts of a similar nature, or a bid of a bidder who is not in a position to perform the contract.

AGREEMENT/CONTRACT The successful bidder will be required to sign a standard town contract. See attached Agreement.

TIME OF COMPLETION The work to be performed under this Agreement shall commence on the execution of the contract and receipt of all requisite paperwork and insurances until April 1, 2027.

INSURANCE The successful bidder shall agree to hold the Town harmless from all losses, costs or damages caused by their acts or those of their agents and will provide a certificate of insurance for Public Liability and Automobile Liability coverage in the amount of not less than \$1,000,000.00 combined single limit for personal or bodily injury, death and property damage, protecting the contractor and the Town from all such claims, and Worker's Compensation Insurance. The Town disclaims any and all responsibility for injury to contractors, their agents or others while examining the job site or at any other time.

SALES TAX EXEMPTION Materials and equipment purchased for permanent installation in this project will be exempt from the State sales tax. Each bidder shall take this exemption into account in calculating their bid price for the work.

PERMITS AND LICENSES All permits and licenses necessary for the prosecution of the work shall be secured and paid by the bidder.

MATERIALS AND EQUIPMENT The successful bidder shall furnish all labor, materials, and equipment necessary to do this work as specified in a workmanlike and orderly manner and all work shall be performed in accordance with the best trade practice.

PROTECTION AND RESTORATION OF PROPERTY Any damages to any and all property including headstones must be reported to the Town Manager immediately.

WORK SPECIFICATIONS “Tree Removal and Pruning Service” It is the intention of these specifications to establish and define those services that are to be performed and, in addition, to determine the capability and experience of the Tree Company Contractor desiring to provide such services. In an effort to save on cost, waste material excluding logs shall be removed. Logs shall be left on the ground for removal by the Town’s Department of Public Works.

LOCATIONS This proposal includes, but is not limited to the following locations in the Town of Vassalboro, ME: Union Cemetery and Oak Grove Cemetery.

Union Cemetery 5 trees to remove:

Remove 5 maple trees. The trees to be removed have tags 5, 7, 8, 20 and 13 on them.

Oak Grove Cemetery 3 trees to remove:

Remove 2 maple trees with tags 48&49 on them. Remove pine tree with the tag 54 on it. The maple trees are near the front of the cemetery towards the Oak Grove Chapel. The pine tree is a bit outside of the cemetery towards the oak grove chapel, and away from the Oak Grove road.

Bids are due September 30th, 2026 at 3:30 pm. and may be dropped off at the Town Office located at 682 Main Street or mailed to PO Box 129 N. Vassalboro, ME 04962.

The UNDERSIGNED having examined and understood the documents, hereby proposes to perform the services requested, including all labor, materials and equipment necessary to complete the work in a manner satisfactory to the Town, in accordance with the attached Invitation to Bid, General Specifications and Work Specifications, and at the following price, and guarantee:

Union Cemetery 5 trees: \$ _____

Oak Grove Cemetery 3 trees: \$ _____

Tree Contractor: _____
(Corporation, Firm or Company) By:

(Signature of Officer, Authorized Individual or Owner)

Mailing Address: _____

Date _____ Telephone: (____) _____

Fax: (____) _____ E-Mail Address: _____

NOTE: Bids must bear the handwritten signature of a duly authorized member or employee of the organization making the bid. Please provide a list of at least 3 references, including contact person, phone number, and e-mail address for similar assignments, which your firm has successfully completed.

References:

