

TOWN OF VASSALBORO
APPLICATION FOR PROPERTY TAX ABATEMENT
BECAUSE OF POVERTY AND/OR DISABILITY

INSTRUCTIONS

Please answer questions as they apply to all members of the household. If something is not applicable enter "NA" or "0" for money amounts. Attach additional pages as necessary to provide complete information and put the question number on each page.

Please complete Part I plus one supplemental questionnaire for each tax year you would like an abatement. The tax year is the year shown on your tax bill. For example, a bill for the period of July 1, 2024 to June 30 2025, would be tax year . Each year is a separate abatement request and must be documented individually with a supplemental questionnaire.

The Town expects that persons having difficulty paying property taxes will take full advantage of the Maine's Residents Property Tax "Circuit Breaker" Program that provides reimbursement for property taxes based on individual income and tax bills. Contact the Maine Revenue Service or the Town Office for details.

If you have questions or require assistance in completing this form contact the Town Office.

PART I - GENERAL INFORMATION

A. INFORMATION REGARDING APPLICANT

1. Full name of applicant: _____
2. Marital status: Married__ Divorced__ Widow__ Widower__ Separated__ Single__
3. Mailing address: _____
4. Phone number(s): _____
5. Date of birth: _____ 6. Social security number: _____

B. INFORMATION REGARDING OTHER MEMBERS OF THE HOUSEHOLD

7. If married, full name of spouse: _____
8. Spouse's date of birth: _____ 9. Spouse's Social Security number: _____

10. For the years an abatement is requested, please list all other people who have resided in the household, including children from all marriages, living in the household, or for whom the applicant or spouse is legally responsible:

Full Name	Birth Date	Relationship	Social Security #

C. INFORMATION REGARDING PROPERTY

11. Location of the property: _____;
 Tax Map ____ Lot ____; Kennebec Country Registry of Deeds Book ____
 Page _____
12. List any other persons holding title to the property: _____
13. Approximate acreage: _____ 14. Purchase date: _____
15. How much equity do you have in the property? _____
16. Property use: Residence ____ Business ____ Rental ____ (check all that apply)
17. Year(s) for which an abatement is requested (see instructions): _____
18. Is there a mortgage on the property? ____ Lender(s) _____

D. OTHER INFORMATION

19. Are you or your spouse a veteran? ____ Disabled veteran? _____
18. Have you initiated bankruptcy proceedings during any of the years for which any abatement is requested? _____
19. Has any of your property been attached or seized under legal proceedings? _____
 If yes, please attach a full description and the present status of the case.
20. Are there any liens other than by the Town on your property at this time? _____
 If yes, attach details.
21. During any of the years for which any abatement is requested, and the 2 years prior, have you or your spouse done any of the following?
- a) Placed anything of value in which you have an interest in the hands of a third person?
 ____ If yes, describe the value and circumstances of the transfer.
- What is your current interest in the property? _____

TOWN OF VASSALBORO
 APPLICATION FOR PROPERTY TAX ABATEMENT
 BECAUSE OF POVERTY AND/OR DISABILITY

SUPPLEMENTARY QUESTIONNAIRE

****Complete a separate questionnaire for each year for which an abatement is requested.****

Year for which this abatement is requested: _____ (see Part I instructions)

Please list any persons in Part I, B-11 who were not a member of the household for this year.

A. WORK HISTORY

1. Please provide employment information for all household members over 18 for this year.

	Name:	Name:
Trade or occupation		
Employer		
Employer address		
Employment dates		
If unemployed, why?		

	Name:	Name:
Trade or occupation		
Employer		
Employer address		
Employment dates		
If unemployed, why?		

2. If unemployment was or is due to chronic illness or disability, attach a current physician's statement describing the type and length of illness or disability.

B. ASSET INFORMATION

3. List all other real estate owned by you or other members of your household:

Description of property	Location	Acres	Assessed value

4. List all checking accounts, savings accounts, safe deposit boxes, etc. maintained by all members of the household in the year for which this abatement is requested.

	Name of Bank	Average monthly balance
Checking accounts		
Savings accounts, CD's		
Stocks, etc.		
Bonds, trust funds, etc.		
Cash	-----	
Other:		

5. List all life insurance policies in effect during the year this abatement is requested.

Company and address	Face amount	Current value

6. For all household members, list all other assets, such as all motor vehicles, recreation vehicles, machinery, valuable property, etc., other than household furnishings.

Description	Age	Current value

7. Have you applied for any property tax relief from Maine Revenue Services for this year?
 _____ If yes, amount of rebate: _____

8. List monthly (or average monthly) income from all sources, for all members of the household. For annual or seasonal income, total up and divide by 12 for monthly amount.

Source of Income	Yes	No	Monthly amount
Employment (after taxes)			
Food stamps			
TANF			
SSI / other disability			
Social Security			
Veteran's benefits			
Retirement and pensions			
Unemployment benefits			
Medicaid			
Renters, roomers or boarders			
Business income			
Alimony			
Tax refunds			
Child support			

Annuities or trusts			
Interest or dividends			
Sale of property or real estate			
Gifts			
Other:			

Total monthly income from all sources: _____

Total yearly income from all sources: _____

9. Was anyone granted general assistance in this tax year? _____

If yes, town or city _____

C. LIABILITIES AND EXPENSES

10. Provide the monthly average amount needed to maintain the household. For seasonal or variable expenses, add up the annual total and divide by 12. For annual expenses, divide by 12 to get monthly amount.

	Monthly amount	Remarks
SHELTER		
Mortgage		
House insurance		
Property taxes		
Heating fuel		
Cooking fuel		
Electricity		
Telephone		
Mobile phone		
Cable or dish		
Internet service		
Essential repairs		
HOUSEHOLD NEEDS		
Food		
Household supplies		
Personal supplies		
Non-prescription medications		
Prescription medications		
Medical and dental		
Pet food		
Tobacco		
Alcohol		
Clothing		
Books, magazines, papers, etc.		

TRANSPORTATION		
Car payments		
Registration and fees		
Auto insurance		
Fuel, etc (other than to work)		
Repairs		
WORK RELATED EXPENSES		
Transportation to and from work		
Child care		
Special equipment and clothing		
OTHER EXPENSES - list		

Total monthly expenses: _____
Total yearly expenses: _____

11. List all Debts. These may include car loans, credits cards, personal loans, etc. Give the annual average for the balance and payments. For “Current” indicate yes if all minimum payments have been made during the year.

Creditor	Purpose or type	Balance	Monthly payment	Current

12. Abatements for poverty and/or infirmity may be granted if the Select Board determines that you were unable to pay your taxes in the tax year for which you are applying for an abatement. In your own words, state below your reasons for requesting this abatement, and why you feel you qualify for a property tax abatement.

TOWN OF VASSALBORO

PO Box 129
N. Vassalboro, Maine 04962
(207) 872-2826

Notice of Decision for Abatement of Taxes

Applicant: _____

Date of Application: _____

Abatement requested for tax year _____

___ The abatement for is allowed in the amount of _____ is allowed.

Remarks _____

___ The requested abatement is not allowed.

Reasons _____

BY: Town of Vassalboro Select Board: _____ Date _____

A decision on this application must be made by the Vassalboro Select Board within 30 days, in accordance with 36 MRSA, section 841. If you are aggrieved by the decision of the municipal officers, you may appeal the decision to the Kennebec County Commissioners within 60 days.