

**Tentative Meeting Dates and Timeline  
For 2019-20 Budget Preparation  
(Prepared 9/26/18, amended 1/10/19, \_\_\_\_\_)**

**All meetings are held at the Town Office unless otherwise stated, and start at times specified.**

Wednesday, Jan. 2, 2019	Manager to send letters to Dept. Heads requesting budget proposals
Thursday, January 10	Regular Selectmen's Meeting (6:30 pm)
Thursday, January 24	Regular Selectmen's Meeting (6:30 pm)
Friday, January 25	Deadline for Dept. Heads to submit budget proposals to Manager
Thursday, February 7	Regular Selectmen's Mtg. - Distribute 1 <sup>st</sup> draft of budget to Selectmen. (6:30 pm)
Tuesday, February 12	Selectmen's budget work session (12:30 pm) (Feb 14 <sup>th</sup> and 19 <sup>th</sup> also avail)
Thursday, February 21	Regular Selectmen's Mtg. (final budget review before Bud. Comm. Talks – 6:30 pm)
Tuesday, March 5	Budget Committee organizational mtg. and 1 <sup>st</sup> review of Selectmen's budget (7 pm)
Thursday, March 7	Regular Selectmen's Meeting (6:00 pm)
Thursday, March 7	Budget Committee to talk with town dept. heads at the town office. (7:00 pm)
Tuesday, March 12	Budget Committee to talk with town dept. heads at the town office. (7:00 pm)
Thursday, March 14	available for snow day postponement
Tuesday, March 19	available for snow day postponement
Thursday, March 21	Regular Selectmen's Meeting (6:00 pm)
Thursday, March 21	Budget Committee mtg. – outside agencies (7:00 pm)
Thursday, March 26	Budget Committee to review school budget at the school. (7:00 pm)
Thursday, April 4	Regular Selectmen's Meeting (6:00 pm)
Thursday, April 4	Budget Committee Meeting (7:00 pm) – discuss school budget & create questions
Tuesday, April 9	School Committee mtg. at VCS library – (6:00 p.m.)
Tuesday, April 9	Budget Committee to review school budget at the school library. (7:00 pm)
Thursday, April 11	Budget Committee Meeting – work on recommendations (7:00 pm)
Tuesday, April 16	Budget Committee to make final recommendations at the town office. (7:00 pm)
Thursday, April 18	Regular Selectmen's Meeting – first review of town meeting warrant (6:30 pm)
Thursday, May 2	Regular Selectmen's Meeting – sign Town Meeting Warrant (6:30 pm)
Friday, May 3	Manager to send warrant to Town Report Printer
Thursday, May 16	Regular Selectmen's Meeting (6:30 pm)
Thursday, May 30	Regular Selectmen's Meeting (6:30 pm)
Monday, June 3	Annual Town Meeting (6:30 pm)
Tuesday, June 11	Municipal Election (8am – 8 pm)
Thursday, June 13	Regular Selectmen's Meeting – elect new Chairman (6:30 pm)

**Nomination papers available: Monday, March 4, 2019**

**Nomination paper filing deadline: Friday, April 12, 2019**

**Post Town Meeting Warrant: no later than Monday, May 27, 2019 (Holiday – use 5/24/19)**

**Town Report made available no later than Friday, May 31, 2019**

**Annual Town Meeting: Monday, June 3, 2019 / Municipal Election: Tuesday, June 11, 2019**